

THE UNIVERSITY OF HONG KONG

FACULTY OF SOCIAL SCIENCES

Social Venture Lab Advisory Board

Terms of Reference

1. Purpose

1.1. The Social Venture Lab (“SV Lab”) is an initiative of the Faculty of Social Sciences (“FoSS”) at The University of Hong Kong, dedicated to empowering students to create scalable, innovative, and sustainable solutions that transform communities.

1.2. The Social Venture Lab Advisory Board (the “Board”) is established to support the strategic development of the SV Lab and to strengthen the SV Lab’s engagement with the broader social innovation ecosystem.

2. Role of the Board

2.1. The Board shall serve in an advisory capacity, providing strategic advice, professional insight, and external perspectives to support the development of the SV Lab.

2.2. The Board does not have executive or decision-making authority over the operations or management of the SV Lab.

3. Key Roles

The Board shall support the SV Lab in the following areas:

3.1. Strategic Guidance

Advise on the strategic direction and long-term development of the SV Lab, including emerging trends and opportunities in social innovation, entrepreneurship, and impact-driven education.

3.2. Programme and Initiative Development

Provide input on the design and enhancement of key programmes, activities, and initiatives, with a view to strengthening innovation capacity, venture incubation, and social impact.

3.3. External Engagement and Partnerships

Support the SV Lab in building connections with relevant organisations, networks, and stakeholders across sectors; advise on strategic partnerships; and help expand the SV Lab’s engagement with the broader social innovation ecosystem, where appropriate.

3.4. Resource Mobilisation

Advise on opportunities for funding, mentorship, in-kind support, and other forms of collaboration that align with the SV Lab’s mission and support its sustainable growth.

3.5. Review and Continuous Improvement

Provide constructive feedback on the progress, effectiveness, and impact of major initiatives, and recommend areas for refinement and future development.

4. Membership

4.1. Members shall be appointed based on their expertise and experience in areas such as social innovation, entrepreneurship, civil society, business, finance, academia, or related fields.

4.2. The Director of the SV Lab shall serve as an ex officio member and the principal liaison to the Board.

4.3. Members shall normally be appointed for a three-year term, renewable by mutual agreement.

5. Meetings

5.1. The Board shall normally meet twice a year. Additional meetings may be convened as needed.

5.2. The SV Lab shall circulate agendas and relevant materials in advance and shall share key discussion points and follow-up actions after each meeting.

5.3. Members shall be expected to contribute actively, respect confidentiality where required, and declare any conflicts of interest.

6. Review

6.1. These Terms of Reference may be reviewed periodically by the SV Lab and revised as appropriate.